Dear Parents and Carers of Year 12

We are looking forward to working with your daughters in this important final year. Year 12 can be a challenging year for both students and their families so it is important that we also work closely with you to support students achieve their personal best.

We met with Year 12 students this morning to stress the importance of attendance and punctuality. Students are to arrive by 8.30am every morning to attend their pastoral class even if they do not have a lesson in first period. Pastoral is a very important time of the day where information and support can be provided to students. We ask you to support this principle by ensuring your daughter leaves home in sufficient time to arrive at school before pastoral commences at 8.30am.

Year 12 students are eligible to sign out in the afternoon if they have a study period after lunch provided they meet our expectations for daily attendance and punctuality and wear the correct uniform. With the exception of Day 3 when Year 12 students may walk to the shops at East Gosford to purchase lunch and return in time for English in period 5, students must remain in the grounds during the day. Students with a study period after lunch must sign out at student services before leaving in the afternoon. This may be at the beginning of lunch for students with a double study or at the end of period 5 if their study is in period 6. Students failing to meet our expectations will lose this early sign-out privilege and be required to attend supervised study at school.

Please complete the permission form below and return it to pastoral teachers. Students will also be required to provide their mobile phone numbers and complete the Student Driver Agreement.

Thank you all for your support and we look forward to working with you in in this very important year.

Yours sincerely

Cath Toby
Leader of Student Wellbeing

Helen M Love
Assistant Principal

Tony McCudden
Principal

I give permission for my daughter ........................................ in pastoral class to sign out early on the afternoons she has study lessons in periods 5 and 6 or in period 6.
She may also walk to East Gosford shops at lunch on Day 3 and return to school for period 5.
I confirm she has completed a Student Driver Agreement. Her car registration is ........................................
Her mobile number is ........................................

Parent/Carer name ........................................ Parent/Carer signature: ........................................